Department of Economics  
New York University

TO: All PhD Students  
FROM: Tim Cogley, DGS, PhD Program  
DATE: August 2012  
RE: New regulation concerning monitoring

Item 4 below is new and applies to all students entering the program in Fall 2010 or after. It was discussed and approved last spring by the Graduate Committee and the department faculty. These regulations are effective immediately.

Monitoring of Student Progress: Year 3 and Beyond

1. A student must find an advisor by the start of the third year. The advisor will initially supervise the third year paper and later the dissertation.

2. A student can change advisors at any time, with the consent of the new advisor, and the change must be recorded in the student's file. [A form will be available for this purpose.]

3. Beginning with the end of the third year, a student's advisor must submit yearly reports on student progress. [A form will be available for this purpose.]

4. A student whose primary advisor is not a member of FAS Economics must also have a secondary advisor who is a member of FAS Economics. The secondary advisor is also responsible for submitting yearly reports on the student's progress.

5. The reports will be reviewed by the Graduate Committee and dealt with on a case-by-case basis to determine whether a student is making satisfactory progress.
Department of Economics
Advisor Report

Due to Marge Lesser by December 1, 2012

Name of Student: ____________________________________________

Year of Entry into PhD Program: ________________________________

"I agree to serve as the advisor for the above-named student until further notice."

Signed:_____________________________________________________

Dated:_______________________________________________________

*Comments by advisor:

*Note: You may note in the "Comments" box that your relationship is provisional and will be reviewed. In that case a new form must be completed next year.

________________________________________
Part I: To be completed by student

Name _________________________________

Year of entry to PhD program ______

Thesis title ____________________________

Proposal defense completed/anticipated ______

Thesis defense completed/anticipated ______

Seminars presented this year (include title, seminar series, and approximate date)

Papers completed this year (indicate major revisions if appropriate)

Other research activities
Part II: To be completed by major advisor

A. Is the information reported by the student correct (check one)?

I certify the information on the attached page to be complete and correct. _____

I am unable to certify the information on the attached page to be complete and correct (explain why, e.g., have not read papers, did not attend seminar, etc.) _____

B. Is the student making satisfactory academic progress (check one)?

_________________________________________ is making satisfactory progress towards completion of the requirements for the PhD and is expected to submit a dissertation in _____.

_________________________________________ is not making satisfactory progress towards completion of the requirements for the PhD.

Specify areas of concern and recommendations, if any.

C. Sign and date the form

_________________________________________
Advisor’s name

_________________________________________ Date
Advisor’s signature